

DEPARTMENT OF THE ARMY

UNITED STATES ARMY INTELLIGENCE CENTER OF EXCELLENCE AND FORT HUACHUCA 1903 HATFIELD STREET FORT HUACHUCA, ARIZONA 85613-7000

ATZS-CG

29 APR 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 13-17 – The Right of Soldiers to Present Complaints or Request Assistance from the Inspector General (IG)

- 1. REFERENCE. AR 20-1, IG Activities and Procedures, 29 November 2010 (RAR 03 JUL 12).
- 2. POLICY. All Soldiers have the right to present complaints, grievances, or requests for assistance to the IG. These complaints or grievances may include what Soldiers reasonably believe to be evidence of fraud, waste, and abuse.

3. PROCEDURES.

- a. Before visiting the IG, you should consider whether your chain of command can address your concerns in a more prompt manner. However, you are not required to present your concerns to your chain of command before contacting the IG. Remember to obtain permission to be absent from your duties if you wish to visit the IG during duty hours. You are not required to tell anyone why you want to speak to an IG.
- b. You may visit, call, or write the United States Army Intelligence Center of Excellence and Fort Huachuca Inspector General using the following contact information:

Office of the Inspector General Office Hours: Monday – Friday 0730 - 1630 Bldg. 31044 (14) Thursdays 1300 - 1630 Christy Avenue Fort Huachuca, AZ 85613 (520) 533-1144

c. If you believe that the IG's response to your concerns is not fair, complete, or in accordance with law or regulation – or if you believe that contacting the local IG may jeopardize your interests – you may write to the Training and Doctrine Command IG:

Office of the Inspector General US Army Training and Doctrine Command 11 Bernard Road, Bldg 10 Fort Monroe, VA 23651-1001

ATZS-CG

SUBJECT: POLICY 13-17 – The Right of Soldiers to Present Complaints or Request Assistance from the Inspector General (IG)

You may also call the Department of the Army Inspector General (DAIG) or the Inspector General, Department of Defense, Hotline. Their telephone numbers are as follows:

DAIG Assistance Line: 1-800-752-9747 (toll free)

IG, DoD, Hotline: 1-800-424-9098 (toll free)

- 4. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the IG or a Member of Congress. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG, a Member of Congress, or any agency established to receive such complaints. However, if you lie or knowingly make false accusations to the IG, you may be subject to disciplinary action.
- 5. In accordance with Army Regulation 20-1, paragraph 1-12, the IG has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the IG for help, make a complaint, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.
- 6. AR 20-1, paragraph 6-1 directs posting of these rights, signed by the commander, in all commands throughout the Army.
- 7. This memorandum supersedes memorandum, HQ USAICoE, ATZS-CG, 18 Feb 11, subject as above.
- 8. PROPONENT. Office of the Inspector General, (520) 533-1144.

ROBERT P. ASHLE Major General, USA

Commanding

DISTRIBUTION: E